After compiling, send this document to the following e-mail address: <u>din.accessi@unibo.it</u> **.**
Keep in carbon-copy the supervisor of the activity and the Dean of the Industrial Engineering Department, prof. Alfredo Liverani (alfredo.liverani@unibo.it).

To the Dean of the Industrial Engineering Department

I, the undersigned prof./eng. _____ , member of the *(department or other*

structure of the University of Bologna) _____ ,

ASK THAT

(Name and Surname) _____ ,

fiscal code nr. (italian tax identification nr.) _____

born in _____ on the _____ ,

with residence address / living place address _____ ,

UniBO e-mail _____ , phone nr. _____

be authorized to enter Industrial Engineering Department Laboratories/Areas for the following reason:

_____

from *(date)* _____ to *(date)* _____

Start of the contract: _____

End of the contract: _____

For the specified period the insurance coverage is required: YES ☐   NO ☐

University of Bologna credentials are required: YES ☐   NO ☐

For this collaborator it is also asked that his/her badge be enabled in the specified period (*) for the following DIN access points:
(*) temporary access enabling can't exceed 12 months.

DIN Areas – Viale Risorgimento 2, 40136 Bologna
☐ Ground Floor and 1st Floor – Machines Area   (Str20034.24)
☐ 1st Floor – Technical Physics Area   (Str20034.23)
☐ 2nd Floor – Technical Physics Area   (Str20034.28)
☐ 2nd Floor – Industrial Plants Area   (Str20034.20)
☐ 2nd Floor – Applied Mechanics Area   (Str20034.21)
☐ 3rd Floor – Technical Design, Desing and Machine
            Construction, Technology Area   (Str20034.19)
☐ 3rd Floor – DIN Administration Office   (Str20034.26)

Mechanics Laboratory – via Terracini 24, 40131 Bologna

☐ Ground Floor – Main Entrance (Str20000.01)
☐ Ground Floor – Secondary Entrance (Str20000.04)
☐ Ground Floor – Laboratory Workshop (Str20000.02)
☐ 1st Floor – Offices and Laboratories (Str20000.03)
☐ Main Entrance – Alarm code (Str20000.25)
☐ Secondary Entrance – Alarm code (Str20000.05)

Metallurgy Laboratory – via Risorgimento 4, 40136 Bologna

☐ Main Entrance and Offices (Str01634.01)
☐ Laboratory in the Basement (Str01634.02)
☐ Workshop Exit (Str01634.03)

Technical Physics Laboratory – via Terracini 34, 40131 Bologna

☐ Ground Floor – Main Entrance (Str20000.06)
☐ Acoustics Labs Entrance (Str20000.09)
☐ Basement Entrance (Str20000.11)
☐ Main Entrance – Alarm code (Str20000.07)
☐ Acoustics Lab – Alarm code (Str20000.10)

Nuclear Engineering Laboratory, Montecuccolino – via dei Colli 16, 40136 Bologna

☐ Driveway gate (Str01689.01)
☐ Pedestrian gate (Str01689.02)
☐ Main Entrance (Str01689.03)

Mechanics and Aeronautics Laboratory (Lab. Hangar) – via Seganti 103, 47121 Forlì

☐ Ground Floor – Main and Secondary Entrance (Str02335.01)

Professors Offices and Virtual Reality Laboratory – via Fontanelle 40, 47121 Forlì

☐ 1st Floor – Teaching building (Str01635.02)
☐ "Old" building (ex- ACAG building) – Main and Secondary entrance (Str01635.01)

CICLoPE Laboratory – via Giorgio Zoli, 47016 Predappio (FC)

☐ Tunnel entrance (Str02335.03)

I declare that:
– activities involving this collaborator will start only after being authorized (authorization date correspond to the date indicated in this document);
– the collaborator will access DIN areas and laboratories only if covered by requested insurance contract;
– and that I will fulfill all the requirements, as stated by the University of Bologna Regulation on Health and Safety in Workplaces (article nr. 5).

The person for which I ask the authorization to enter DIN Laboratories and/or Areas will attend / has already attended Training Courses on Health and Safety in Workplaces (Italian law on Workers Training, as stated by article nr. 37 of the Text Law nr. 81/08 and according to the specific Agreement between the State and the Local Administrations of the 21/12/2011). Certifications are available upon request.

Date _____   Responsible of the activity / Supervisor _____

The Dean of the Industrial Engineering Department authorizes * _____   Date _____

The Dean of the Department reply by mail to all the recipients in copy.